



Team Members: _____

System: _____

Power Point & Google Apps Rubric

ACTIVITY	Exemplary (10)	Proficient (8)	Partially Proficient (6)	Incomplete (4)
Use of Technology	<ul style="list-style-type: none"> *Followed instructions to set up and share the presentation within Google Apps. *Utilized handouts, help feature and tutorials as needed to create presentation. *Tried to problem solve within group before asking teacher for help. * Was not distracted by other Google Apps features beyond project needs. 	<ul style="list-style-type: none"> *Followed instructions to set up and share the presentation within Google Apps. *Needed some direction to use tools provided to create presentation. *Some group problem solving attempted before asking teacher for help. * May have been distracted at times by other Google Apps features beyond project needs. 	<ul style="list-style-type: none"> *Needed individual teacher attention to set up and share the presentation within Google Apps. *Needed some direction to use tools provided to create presentation. *Limited group problem solving attempted before asking teacher for help. * Required redirection to avoid distraction by other Google Apps features beyond project needs. 	<ul style="list-style-type: none"> *Needed individual teacher attention to set up and share the presentation within Google Apps. *Needed frequent instruction to use tools provided to create presentation. *No group problem solving attempted before asking teacher for help. * Required significant redirection to avoid distraction by other Google Apps features beyond project needs.
Content	<ul style="list-style-type: none"> * The content includes all required facts & parts. * The information is presented in an organized and logical order. * Information is accurate and clear. * Correct number of slides used. 	<ul style="list-style-type: none"> * The content includes most required facts. * The information is presented in an organized and logical order. * Information is predominately accurate and clear. * 1-2 few or extra slides used. 	<ul style="list-style-type: none"> * The content is missing some important facts. * The information is presented in a disorganized manner. * Information is not accurate or may be confusing. * 3-5 extra or missing number of slides used. 	<ul style="list-style-type: none"> * The content is missing most of the important concepts. * The information is presented in a very disorganized manner. * Information is very confusion/inaccurate. * Less than 5 slides or more than 20 slides.
Text Elements	<ul style="list-style-type: none"> * The fonts are easy-to-read and point size varies appropriately for headings and text. * Use of italics, bold, and indentations enhances readability. * Text is appropriate in length for the target audience and to the point. * The background and colors enhance the readability of text. 	<ul style="list-style-type: none"> * Sometimes the fonts are easy-to-read, but in a few places the use of fonts, italics, bold, long paragraphs, color or busy background detracts and does not enhance readability. 	<ul style="list-style-type: none"> * Overall readability is difficult with lengthy paragraphs, too many different fonts, dark or busy background, overuse of bold or lack of appropriate indentations of text. 	<ul style="list-style-type: none"> * The text is extremely difficult to read with long blocks of text and small point size of fonts, inappropriate contrasting colors, poor use of headings, subheadings, indentations, or bold formatting.

ACTIVITY	Exemplary (10)	Proficient (8)	Partially Proficient (6)	Incomplete (4)
Layout	* The layout is aesthetically pleasing and contributes to the overall message with appropriate use of headings and subheadings and blank space.	* The layout uses horizontal and vertical blank space appropriately.	* The layout shows some structure, but appears cluttered and busy or distracting with large gaps of blank space or uses a distracting background.	* The layout is cluttered, confusing, and does not use spacing, headings and subheadings to enhance the readability.
Graphics, Sound and/or Animation	* The graphics, sound and/or animation assist in presenting an overall theme and make visual connections that enhance understanding of concept, ideas and relationships. * There is a consistent visual theme.	* The graphics, sound and/or animation visually depict material and assist the audience in understanding the flow of information or content. * Images are proper size, resolution.	* Some of the graphics, sounds, and/or animations seem unrelated to the topic/theme and do not enhance the overall concepts. * Images are too large/small in size. * Images are poorly cropped or the color/resolution is fuzzy.	* The graphics, sounds, and/or animations are unrelated to the content. * Graphics do not enhance understanding of the content, or are distracting decorations that create a busy feeling and detract from the content.
Writing Mechanics	* The text is written with no errors in grammar, capitalization, punctuation, and spelling.	* The text is clearly written with little or no editing required for grammar, punctuation, and spelling. (1-2 minor errors)	* Spelling, punctuation, and grammar errors distract or impair readability. (3 or more errors)	*Errors in spelling, capitalization, punctuation, usage and grammar repeatedly distract and major editing and revision is required. (more than 5 errors)

Power Point Grade: _____ / 60

Teacher Comments: